

Computer Vocabulary: Part 3

1. This is a flash drive:



You can save files on your flash drive.

2. Look at the computer. Is it a desktop computer or a laptop computer?

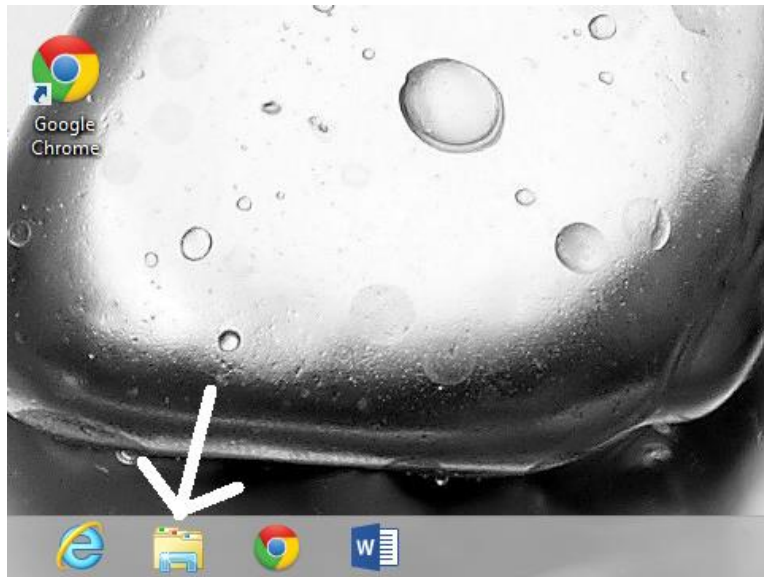
Is it Windows or Mac?

Point to:

the screen	the keyboard
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3. Turn on the computer.
4. Click 'Desktop.'
5. Put your flash drive in the computer. Ask your tutor to show you how.
6. Click the 'Windows Explorer' icon.



7. Click 'FLASH DRIVE.'
8. What is on the flash drive?
9. It's a file. The file's name is 'Student1.' Open the file.
10. Read the sentences with your tutor.
11. Close the program.



12. Open MS Word.



13. Answer the questions:

- What is your name?
- What do you like to do?

Type four sentences.

14. Click the 'save' icon.



15. Save your file on the flash drive. Name it 'Student2.' Ask your tutor for help.

16. Close MS Word.

17. Take the flash drive out of the computer.

18. **GREAT JOB!**

